

**CCAO/CEAO ANNUAL WINTER CONFERENCE  
DECEMBER 6-8, 2015**

**SPOUSE/GUEST CONFERENCE REGISTRATION FORM**

*(Note: County officials, staff or vendors cannot register as a spouse or guest.)*

COUNTY \_\_\_\_\_

NAME	TITLE	PACKET LETTER	DOLLAR AMOUNT

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE (\_\_\_\_) \_\_\_\_\_ FAX (\_\_\_\_) \_\_\_\_\_

CHECK ENCLOSED FOR \$ \_\_\_\_\_ *(Make check payable to the Conference Account.)*

**SPOUSE/GUEST REGISTRATION OPTIONS**

**By Nov 16**

**After Nov 16**

**E. SPOUSE/GUEST**

**\$ 150**

**\$ 175**

(Includes conference registration; Sun. reception\*; Mon. breakfast, luncheon, trade show ice cream social & PM beverage break\*, & celebration reception and evening entertainment; and Tues. breakfast).

NOTE: \*No portion of the registration fee will be used to purchase alcoholic beverages.

**DIETARY RESTRICTION?** (Circle option)    GLUTEN FREE            VEGAN            VEGETARIAN

**REGISTRATION POLICY** – [Online registration](#) is encouraged. Registrations received by November 16 qualify for the discount rate. Registrations received after November 16, which include payment at the discount rate, will be billed for the difference.

**Online and faxed registration deadline: 5:00 PM on November 30**

You may register at the door *provided* space is available. REGISTRATIONS WILL NOT BE TAKEN OVER THE PHONE. For registration information please contact Ali Redmond, CCAO Accountant, at (614) 221-5627, (888) 757-1904, fax (614) 221-6986, or [onlinereg@ccao.org](mailto:onlinereg@ccao.org). Make checks payable to the Conference Account. RETURN REGISTRATION FORMS AND PAYMENTS TO CCAO, 209 EAST STATE STREET, COLUMBUS, OH 43215-4309, FAX (614) 221-6986.

**CANCELLATION POLICY** - Refund of conference registration, less an administrative fee of \$25, will be made if a cancellation is necessary. Written cancellation notice must be postmarked no later than November 30.

**HOTEL RESERVATIONS**

**HEADQUARTERS HOTEL** – **Hyatt Regency Columbus**, 350 North High Street, Columbus, OH 43215, (888) 591-1234 or online at <https://resweb.passkey.com/go/ccaoannualwinterconference>. The Hyatt is connected to the Greater Columbus Convention Center. All hospitality suites and the Sunday evening reception will be held at the Hyatt. Room rate: \$123 single/double/triple/quad. Hyatt reservation cut-off date: November 16.

**OTHER CONFERENCE HOTEL** - **Drury Inn & Suites**, 88 East Nationwide Blvd., Columbus, OH 43215, (800) 325-0720 or online at [www.druryhotels.com](http://www.druryhotels.com) - group access code: 2209512. Room rate: \$99 single, \$109 double, \$119 triple, or \$129 quad. Drury reservation cut-off date: November 4.