

**CCAO/CEAO ANNUAL WINTER CONFERENCE
DECEMBER 6-8, 2015**

**COMMISSIONER, ENGINEER, COUNTY STAFF AND VENDOR
REGISTRATION FORM**

COUNTY/COMPANY _____

NAME	TITLE	PACKET LETTER	DOLLAR AMOUNT

BILLING ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE (____) _____ FAX (____) _____ E-MAIL _____

CHECK ENCLOSED FOR \$ _____ PLEASE INVOICE THE COUNTY FOR \$ _____
(Make check payable to the Conference Account.)

AUTHORIZING SIGNATURE _____ TITLE _____

REGISTRATION OPTIONS	By Nov 16	After Nov 16
A. FULL CONFERENCE (Includes conference registration; Sun. reception and entertainment*; Mon. continental breakfast, lunch, trade show ice cream social & PM beverage break*, evening celebration reception & entertainment; & Tues. breakfast)	\$ 325	\$ 350
B. MONDAY ONLY (Includes conference registration; Mon. continental breakfast, lunch, trade show ice cream social & PM beverage break* & celebration reception & entertainment)	\$ 250	\$ 275
C. TUESDAY ONLY (Includes conference registration and Tues. breakfast)	\$ 100	\$ 125

*NOTE: *No portion of the registration fee will be used to purchase alcoholic beverages.*

DIETARY RESTRICTION? (Circle option) GLUTEN FREE VEGAN VEGETARIAN

REGISTRATION POLICY – [Online registration](#) is encouraged. Registrations received by November 16 qualify for the discount rate. Registrations received after November 16, which include payment at the discount rate, will be billed for the difference.

Online and faxed registration deadline: 5:00 PM on November 30.

You may register at the door *provided* space is available. REGISTRATIONS WILL NOT BE TAKEN OVER THE PHONE. For registration information please contact Ali Redmond, CCAO Accountant, at (614) 221-5627, (888) 757-1904, fax (614) 221-6986, or onlinereg@ccao.org. Make checks payable to the Conference Account. RETURN REGISTRATION FORMS AND PAYMENTS TO CCAO, 209 EAST STATE STREET, COLUMBUS, OH 43215-4309, FAX (614) 221-6986.

CANCELLATION POLICY - Refund of conference registration, less an administrative fee of \$25, will be made if a cancellation is necessary. Written cancellation notice must be postmarked no later than November 30.

HOTEL RESERVATIONS

HEADQUARTERS HOTEL – **Hyatt Regency Columbus**, 350 North High Street, Columbus, OH 43215, (888) 591-1234 or online at <https://resweb.passkey.com/go/ccaoannualwinterconference>. The Hyatt is connected to the Greater Columbus Convention Center. All hospitality suites and the Sunday evening reception will be held at the Hyatt. Room rate: \$123 single/double/triple/quad. Hyatt reservation cut-off date: November 16.

OTHER CONFERENCE HOTEL - **Drury Inn & Suites**, 88 East Nationwide Blvd., Columbus, OH 43215, (800) 325-0720 or online at www.druryhotels.com - group access code: 2209512. Room rate: \$99 single, \$109 double, \$119 triple, or \$129 quad. Drury reservation cut-off date: November 4.