



***County Commissioners' Clerks &  
Engineers' Administrative  
Professionals  
Association of Ohio***



Dear Commissioners and Engineer's Administrative Staff:

Franklin County / CCAO will host the County Commissioners' Clerks and Engineers' Administrative Professionals Association of Ohio (CCC/EAPA) Regional meeting on **Friday, September 25, 2015 from 10 a.m. – 2:30 p.m.**. The meeting will be held at **229 East State Street, Columbus, Ohio 43215 (CCAO offices)**

These regional meetings are held to enable us to do our jobs as public servants in the most efficient and effective way possible. Below is the tentative agenda. Should you wish to discuss something specific, please provide your suggestions to me at [shaffer@galliacountyengineer.com](mailto:shaffer@galliacountyengineer.com) 740-446-4009

Lunch is compliments of CCAO and CEAO, just **RSVP the 2<sup>nd</sup> page by September 11, 2015**. Please indicate if you have any food allergies or certain dietary restrictions and if you will be attending the statehouse tour.

The tentative agenda is as follows:

- 10:00 a.m. Welcome and Introductions**
- 10:00 a.m. CCC/EAPA Board meeting**
  - Introduction to board members and reports**
- 10:20 a.m. Senator Bob Peterson – how a bill becomes law**
- 10:45 a.m. CCAO/CEAO Legislative staff updates**
  - Brian Mead, CCAO**
  - Jennifer Shuey, CEAO**
- 11:45 a.m. Lunch – Introduce honorary members**
- 12:15 p.m. Open discussions; ohio housing funds, oil/gas well injections, state of oh responsive and responsible bidder instead of lowest best bidder & record keeping process tracking federal grants**
- 1:00 p.m. Departure to statehouse**
- 1:30 p.m. Tour of the Statehouse**
- 2:30 p.m. Conclude**

We look forward to networking with you and learning about your county. If you have any forms that relate to the topics of discussion, please bring with you to share. Invite fellow co-workers, Commissioners and Engineers who would benefit from these meetings.

Winter Conference, December 6-8, 2015, Columbus. We hope to see you there!

Sincerely,

Lisa Shaffer, Gallia County Engineer's Office  
Diane Groves, Clinton County Commissioners  
CCC/EAPA Regional Training Committee Member



***County Commissioners' Clerks & Engineers' Administrative  
Professionals Association of Ohio***

***September 25, 2015 – Franklin County CCC/EAPA regional meeting***

***Please RSVP by September 11, 2015***

***Lisa Shaffer, Gallia County Engineers Office***

***[Shaffer@galliacountyengineer.com](mailto:Shaffer@galliacountyengineer.com)***

***Please print/type:***

***Name:*** \_\_\_\_\_

***County:*** \_\_\_\_\_ ***Title:*** \_\_\_\_\_

***Phone:*** \_\_\_\_\_ ***Email:*** \_\_\_\_\_

***Office representing:***

***Commissioners*** \_\_\_\_\_ ***Engineers*** \_\_\_\_\_

***Dietary Restrictions*** \_\_\_\_\_ ***Allergies*** \_\_\_\_\_

***Please check your choice below:***

***Please select your sandwich/wrap below, it comes with chips and a cookie/brownie***

\_\_\_\_\_ ***Chicken Salad*** \_\_\_\_\_ ***Vegetarian*** \_\_\_\_\_ ***Club***

***Will you be attending Statehouse tour: \_\_\_\_\_ Yes \_\_\_\_\_ No***